



বাংলাদেশ মেডিক্যাল বিশ্ববিদ্যালয় Bangladesh Medical University

শাহবাগ, ঢাকা-১০০০

To
Registrar
Bangladesh Medical University
Shahbag, Dhaka-1000.

Date :dd...../.....mm...../.....yyyy.....

Subject: Application for creating a Personal Data Sheet(PDS) ID.

Dear Sir,

I need a Personal Data Sheet (PDS) ID for further processing of Salary and other activities in BMU. Here are the details.

Name (In Bangla) :
Name (In English) :
Designation :
Department :
Contact No : NID No :
E-Mail ID :
Salary Grade : Salary Scale :
Date of Birth :dd...../.....mm...../.....yyyy..... Joining Date :dd...../.....mm...../.....yyyy.....
Permanent Address :
Present Address :
Previous PDS ID (If any) : Is Previous PDS ID Active :

YES	NO
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Freedom Fighter :

YES	NO
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 Gender :

MALE	FEMALE	OTHERS
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Religion :

ISLAM	HINDUISM	CHRISTIANITY	BUDDHISM	OTHERS
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Marital Status :

UNMARRIED	MARRIED	DIVORCED	WIDOW/WIDOWER	SEPARATED
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Blood Group :

A+(ve)	A-(ve)	B+(ve)	B-(ve)	O+(ve)	O-(ve)	AB+(ve)	AB-(ve)
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Attachment:

- BMU Job Offer Letter and Joining Acceptance Letter;
- Passport Size Photograph (1 Copy), National ID Card Copy;
- If you are a Freedom Fighter quota beneficiary then submit the relevant documents.

I, hereby declare that all the information submitted by me in the application form is correct, true and valid.
I will present the supporting documents as and when required.

.....
Applicant Signature with Date

Forwarded By:
(Signature & Seal)
Head of the Department/Office

Approved By:
(Signature & Seal)
Registrar, BMU

----- For ICT Cell Use Only -----

Name : Designation :

Department : Personal Data Sheet (PDS) ID :

Created By :
(Signature with date)